

Calendar 2026

Date	Area/Venue	Activity	Action	Notes
January				
		Insurance Certificate	Treasurer	
Thursday 1 st		<i>New Year Bank Holiday</i>		
Monday 5 th	Time and Venue to be agreed	Start of Spring Term Officers Committee Meeting <i>Officers Committee consisting of : Chair, Vice Chair, Treasurer, Secretary, Travel Co-Ordinator, Membership Secretary</i>	Officers Committee	
		Civic venue bookings for year April - March	Venues Coordinator	
February				
		Review Lapsed Memberships	Membership Secretary	
		Remove Old Membership Records	Membership Secretary	
		Review Membership of Groups and attendance sheets and update Beacon	Groups team	
Monday 2 nd	Time and Venue to be agreed	Officers Committee Meeting	Officers Committee	
Late Feb/early March		Venue bookings for Summer Term	Venues Coordinator	
March				
Monday 9 th	Time and Venue to be agreed	Officers Committee Meeting	Officers Committee	
April				
Friday 3 rd		Good Friday		
Monday 6 th		Easter Monday		
Monday 13 th	Time and Venue to be agreed	Executive Committee Meeting <i>Agree membership & submit annual return</i>	All	
May				
Monday 4 th		<i>Early May Bank Holiday</i>		
Monday 11 th	Time and Venue to be agreed	Trustees Meeting <i>Comprising of : David; Tony; Gaynor; Christine; Celia; Regina; Gill</i>	Trustees	
Friday 22 nd		End of Spring Term		
Monday 25 th		<i>Spring Bank Holiday</i>		
June				
Monday 8 th	Time and Venue to be agreed	Officers Committee Meeting	Officers Committee	
Monday 22 nd	Alsager Library	Collection of Group monies		
June/July		Venue bookings for Autumn Term	Venues Coordinator	
July				

Date	Area/Venue	Activity	Action	Notes
Monday 6 th	Time and Venue to be agreed	Executive Committee Meeting Agree AGM timetable	All	
August				
Monday 3 rd		Copyright Licence Due	Treasurer	
Monday 17 th		AGM First Mailing	Secretary	
Tuesday 18 th (1 – 3pm)	Venue to be agreed	Group Leaders' Working Lunch	Groups Coordinator	
Monday 31 st		<i>Summer Bank Holiday</i>		
September				
Monday 7 th		Start of Autumn Term		
Monday 7 th	Time and Venue to be agreed	Executive Committee Meeting	All	
Monday 14 th		Nominations and any motions to be received	Secretary	
Monday 21 st		2 nd AGM Mailing	Secretary	
Saturday 19 th – Sunday 27 th		National U3A Week		
To be advised	Alsager Civic	Alsager Health & Wellbeing Event		
October				
Monday 5 th	Time and Venue to be agreed	Officers Committee Meeting	Officers Committee	
By Fri 16 th		Poppy Wreath & Donation Royal British Legion	Chair/ Treasurer	
By Fri 16 th		Christmas Tree Donation Wesley Place	Treasurer	
Monday 19 th 11.15am	Alsager Civic	AGM	All	
		End of Year Actions (see separate list)	Chair/Sec/ Treasurer	
		Brief meeting after AGM re: Bank Signatories	All	
Monday 26 th		Re-enrolment commences		
		GIFT AID CLAIM (HMRC)	Treasurer	
November				
By end of Year		Charity Commission Annual Return 2025/26	Secretary/ Treasurer	
		Venue bookings for Spring Term	Venues Coordinator	
Monday 2 nd	Time and Venue to be agreed	Executive Committee Meeting <i>First full meeting after AGM</i>	All	
Sunday 8 th		Remembrance Sunday (Service & Wreath-laying Ceremony, Alsager)		
Monday 23 rd	Alsager Civic	Showcase Morning		
Friday 27 th		End of Term		
December				
Monday 7 th	Time and Venue to be agreed	Officers Committee Meeting	Officers Committee	
Friday 25 th		<i>Christmas Day</i>		
Saturday 26 th		<i>Boxing Day</i>		
Monday 28 th		<i>Public Holiday</i>		